

## **Open VACC Board Positions: Qualifications and Responsibilities**

## **Director**

## Responsibilities:

- 1. Attends all Board Meetings and conference calls.
- 2. Represents and promotes VACC to professional, industry, and community groups.
- 3. Performs other duties as directed by the President or Board of Directors.

## Overall Responsibilities of the VACC Board of Directors

- 1. Determine the organization's mission and strategic direction.
- 2. Identify emerging trends in the specialty.
- 3. Design the organization's future through continuous strategic thinking and planning.
- 4. Prepare and revise the strategic plan of the organization; formulates organizational strategies; monitors and evaluates execution of the strategic plan.
- 5. Approve implementation plans and budget.
- 6. Provide proper financial oversight.
- 7. Ensure adequate funding.
- 8. Approve all policies of the organization.
- 9. Determine, monitor, and strengthen the organization's programs and services.
- 10. Select, support and assess the performance of the Executive Director.
- 11. Perform self-assessment of the Board's performance.
- 12. Ensure legal and ethical integrity and maintains accountability.
- 13. Enhance the organization's public standing.